

**Joint Conference Committee for Laguna Honda Hospital Meeting
January 27, 2005
Executive Administrator's Report**

STRATEGIC PLANNING

Our third retreat was scheduled for January 25th. This retreat focused on defining the goals for the next 18 months. As you may recall from last months meeting our work to date was:

<i>Mission</i>	<i>Vision</i>	<i>Goals (to be finalized)</i>
As part of the Department of Public Health safety net, the mission of Laguna Honda Hospital is to provide high-quality, culturally competent rehabilitation and skilled nursing services to the diverse population of San Francisco.	Laguna Honda Hospital will be a center of excellence in providing a continuum of care that integrates residents in the least restrictive setting, thereby supporting their highest level of independence.	Goal 1) Clinical Programs Goal 2) Safety/Security Goal 3) Finance Goal 4) Information Systems Goal 5) Human Resources Goal 6) LHH Replacement Project Goal 7) Community Relations and Leadership Goal 8) Performance Improvement, Licensing & Regulatory Preparedness

Due to the JCC being schedule two days after this retreat, a verbal update will be provided.

CENSUS REPORT

DATE: NOVEMBER 2004		DATE: DECEMBER 2004	
Beds Occupied	1032	Beds Occupied	1041
Beds Held:	7.9	Beds Held:	9.1
Beds Reserved	5.2	Beds Reserved	4.8
Beds Unavailable	5.9	Beds Unavailable	4.5
C2 Observation:	1.9	C2 Observation:	.5
Clinically block:	2	Clinically block:	2
Locked beds:	2	Locked beds:	2
Isolation beds:	0	Isolation beds:	0
Admits	3	Admits	3.2
Total	1054	Total	1062.6
Total SNF Capacity:	1064	Total SNF Capacity:	1064
Total Acute Capacity:	16	Total Acute Capacity:	16
ADC Acute	5	ADC Acute	4.9

Laguna Honda TCM Project Aggregate Data Report for December 2004

This data report includes information about the number of residents, number of admissions and discharges, number of TCM screenings, and number of assessments completed as of December 2004. For the purposes of this month's report, "class" is defined as persons in Laguna Honda Hospital and San Francisco General Hospital at risk of or currently in institutional placement. "Screened" is defined as those members of the class who have a completed TCM program screening date. "Assessed" is defined as those members of the class who have a completed TCM assessment date.

a) Eligibility Screenings (from RAI-HC)

Number of Screenings completed in December 2004	89
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Number of Assessments completed in December 2004	70
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YTD: Number found Eligible for TCM	Score =6	975
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YTD: Number found Ineligible for TCM	Score=4	126
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Eligibility Screening Indicators (from RAI-HC)

	Score = 6	Score = 4
Cognitive Skills for Daily Decision-Making	(n=974)	(n=126)
Independent	10%	98%
Modified Independence	21%	2%
Moderately Impaired	39%	0%
Severely Impaired	30%	0%
Dressing	(n=975)	(n=126)
Independent	9%	47%
Supervision	6%	13%
Limited Assistance	15%	40%
Extensive Assistance	36%	1%
Total Dependence	33%	0%
Activity did Not Occur	0%	0%
Personal Hygiene	(n=975)	(n=126)
Independent	10%	70%
Supervision	9%	21%
Limited Assistance	17%	9%
Extensive Assistance	30%	1%
Total Dependence	34%	0%
Activity did Not Occur	0%	0%

			Score = 6	Score = 4
			(n=971)	(n=126)
PAS/PASRR Indicator				
	Suspected Presence of DD or Mental Illness		46%	2%
	No suspected presence of DD or Mental Illness		54%	98%
Resident expresses/indicates preference to return to the community			(n=915)	(n=97)
	Yes		27%	60%
	No		73%	40%
Resident has a support person who is positive toward discharge			(n=974)	(n=126)
	Yes		7%	38%
	No		93%	62%
Stay projected to be a short duration			(n=975)	(n=126)
	Long term		17%	18%
	Less than 30 days		0%	3%
	31 – 90 days		0%	4%
	Undetermined		83%	75%

b) Demographics (YTD, from SF-GetCare and RAI-HC)					
Age			Class	Screened	Assessed
			(n=1452)	(n=1089)	(n=888)
		Under 40	5%	3%	3%
		40-49	11%	10%	8%
		50-59	18%	17%	17%
		60 and Older	66%	70%	72%
Gender			Class	Screened	Assessed
			(n=1454)	(n=1091)	(n=889)
		Female	47%	49%	53%
		Male	53%	51%	47%
Ethnicity			Class	Screened	Assessed
			(n=1221)	(n=968)	(n=804)
		African American	31%	28%	26%
		Asian/Pacific Islander	20%	20%	21%
		Hispanic	14%	13%	13%
		Native American	0%	0%	0%
		White	36%	38%	39%
Primary Language			Class	Screened	Assessed
			(n=1342)	(n=1030)	(n=863)
		Chinese	8%	8%	9%
		English	77%	77%	74%
		Russian	1%	1%	1%
		Spanish	8%	8%	9%
		Other	6%	7%	7%

Marital Status		Class	Screened	Assessed
		(n=1384)	(n=1040)	(n=863)
	Never Married	28%	24%	22%
	Married	20%	19%	21%
	Separated	9%	11%	12%
	Divorced	38%	43%	43%
	Widowed	4%	3%	2%
		Class		
		(n=175)		
Funding Source				
	Insurance	0%		
	Medicaid	99%		
	Medicare	0%		
	Private	1%		
c) Previous Addresses (from SF-GetCare)			Class	
			(n=878)	
Prior Living Arrangement				
	Housing Without Support		10.7%	
	Housing With Supports (Unlicensed)		0.2%	
	Housing With Supports (Licensed)		1.4%	
	Institutional Settings		1.0%	
	Other		86.7%	
e) Length of Stay of LHH Residents (from SF-Getcare)			Class	
			(n = 883)	
	Less than 90 Days		8%	
	3 Months to a Year		16%	
	1-2 Years		21%	
	2-3 Years		13%	
	3-4 Years		9%	
	4-5 Years		7%	
	5 Years or More		25%	
f) Family/Friends Supportive of Discharge (from RAI-HC)			YTD	
			(n=1100)	
	Yes		11%	
	No		89%	

g) Information from Assessments (from RAI-HC)			
Location of Assessments			(n=70)
		LHH	97%
		SFGH	3%
Dates of Assessments			
			(n=70)
		December 1, 2004	4 0%
		December 2, 2004	5 6%
		December 3, 2004	8 7%
		December 6, 2004	13 11%
		December 7, 2004	16 19%
		December 10, 2004	4 23%
		December 13, 2004	8 6%
		December 14, 2004	2 11%
		December 15, 2004	3 3%
		December 16, 2004	1 4%
		December 20, 2004	2 1%
		December 29, 2004	3 3%
		December 30, 2004	1 4%
h) Preferred Living Arrangement (from SF-GetCare)			
			(n = 653)
		Housing Without Support	25%
		Housing With Supports (Unlicensed)	6%
		Housing With Supports (Licensed)	10%
		Institutional Settings	55%
		Other	4%
Preferred Living Arrangement (from RAI-HC)			
		Dec-04	YTD
	Preferred Living Arrangement	(n=57)	(n=847)
	Live alone	18%	15%
	Live with spouse only	2%	2%
	Live with child (not spouse)	0%	1%
	Live in group setting with none-relatives	4%	2%
	Live with spouse and other(s)	7%	6%
	Live with others (not spouse or children)	70%	75%

		Dec-04	YTD
Preferred Living Location		(n=59)	(n=850)
	At home without services	2%	5%
	At home with services	27%	17%
	Board and Care	2%	4%
	Nursing Home	63%	70%
	Other	7%	3%
i) Assessment Results (from RAI-HC)			
*Goals of Care		Dec-04	YTD
		(n=42)	(n=651)
	Improved functioning	90%	66%
		(n=42)	(n=642)
	Not be a burden to others	83%	61%
		(n=43)	(n=646)
	Return to usual activities	84%	57%
		(n=42)	(n=651)
	Community re-integration	48%	35%
		(n=42)	(n=641)
	Regain pre-morbid status	45%	36%
		(n=42)	(n=645)
	Avoid going to an institution	52%	40%
		(n=42)	(n=642)
	Avoid hospitalization	69%	41%
		(n=41)	(n=639)
	Able to die at home	34%	27%
		(n=43)	(n=741)
	Stay at home	49%	23%
		(n=42)	(n=637)
	Return to job or school	10%	8%
		(n=8)	(n=432)
	Other	38%	16%
* Respondents may identify more than one goal			

j) Discharge Barriers (from SF-Getcare)		Class
		(n = 72)
	Housing	19%
	Community Resources	1%
	Personal Preferences and Family Support	18%
	Medical/Health	46%
	Financial	14%
	Behavior Management	1%
k.l.m) Agency Referrals for December 2004 (from SF-GetCare)		
	A Man's Place	1
	AIDS Emergency Fund	1
	Adult Day Care	1
	Medical Supplies	1
	Home-Delivered Meals	1
	Board and Care	1
	Transportation	4
	Home Care	12
	California Advocacy for Nursing Home Reform	1
	Residential Hotel	1
	Home Health	2
	Health Clinics	6
	SFGH Clinics	11
	Mental Health Services	2
	General Assistance	1
	Substance Abuse Treatment	1
	Case Management	1
	Rose Resnick Light House for the Blind	1
	Self Help for the Elderly	1
	Mental Health Conservatorship	1
	Shelter Coordinated Referral	1
	Social Security Administration	8
	State Disability Insurance	3

o) Waitlists (from SF-Getcare)			
	Home Delivered Meals		269
	Housing		NA
	Community Based Services		NA
	HCBS Waivers		NA
Placements (from SF-Getcare)			
	Home Delivered Meals		NA
	Housing		NA
	Community Based Services		NA
	HCBS Waivers		NA
p) Significant Events (from SF-Getcare)			
	Death		13
	Disruptive Outburst		1
TCM Billable and Not Billable Encounters for December 2004 (from SF-Getcare)			
		Billable	Not Billable
	Residents with TCM Encounters	135	374
	Number of Encounters	175	499
q) LHH Residents (from SF-Getcare)			
Laguna Honda Hospital Resident Census			
	Number of LHH residents during December 2004		923
	Number of LHH residents at the end of December 2004		907
r) Admission and Discharge (from SF-Getcare)			
	Number of residents admitted to LHH in December 2004		126
	Projected length of stay		(n =878)
	Long term		12.9%
	Less than 30 days		2.4%
	31 – 90 days		1.5%
	Undetermined		83.3%

s) Number and location of discharges for December 2004 (from SF-Getcare)			
Number of residents discharged from LHH			142
Location at Discharge:			
Home/Community		30	21%
Planned	27		
Unplanned (AMA/AWOL)	3		
Transfer to Acute Care Facility		51	36%
Transfer to Long-Term Care Facility		0	0%
Death		13	9%
Unknown/Other		48	34%
Number of TCM screened and assessed residents discharged from LHH			
			17
Location at Discharge:			
Home/Community		2	12%
Planned	2		
Unplanned (AMA/AWOL)	0		
Transfer to Acute Care Facility		9	53%
Transfer to Long-Term Care Facility		0	0%
Death		5	29%
Unknown/Other		1	6%
v) Expresses preference to return to the community (from RAI-HC)			
			(n=1098)
	Yes		32%
	No		68%

Laguna Honda Hospital
Capital Equipment for Budget Year 2005-2006

Index	Dept	Rank	SOE	#	or	Capital	Consolidated Capital Equipment	Description
HLH448803	RX	1	06071	1	L	350,000.00	Safety Pak Automated Pill Packaging	unit dose dispensing of meds, annual lease amount
HLH448803	Rx	2	06071	5	L	575,000.00	Omni Cell Dispensing Cabinets	phase 2 to reduce medication errors, annual lease amount
HLH448803	RX	3	06071	1	L	50,000.00	Isolation Chamber	mixing chemotherapeutic medications
HLH448852	HIS	4	06071	1	D	100,000.00	Dictaphone - digital dictation	for nursing units
HLH448811	NX	5	06071	2	D	11,855.00	Refrigerator Aircurtan	health and safety, replacement
HLH449421	GS	6	06071	2	D	10,200.00	Walkbehind Scrubber	replacement of old equipment
HLH449421	GS	7	06071	2	D	11,600.00	Burnisher	replacement of old equipment
HLH448811	NX	8	06071	3	D	21,709.00	Oven, roast & hold	health and safety, replacement
HLH448811	NX	9	06071	1	D	7,236.00	Refrigerator milk dispenser	health and safety, replacement
HLH449199	Nur	10	06071	30	D	394,000.00	Patient Care Mgmt System	bedside cart pt to pt
HLH449199	Nur	11	06071	1	D	29,145.00	Healthstream (3 rd year)	computer based training, Title 22, annual amount
HLH448704	Nur	12	06071	15	D	66,076.00	Patient Lifting Devices	replacement lifts, lift capacity to 600 lbs
HLH448688	IT	13	06071	1	D	31,657.00	Onestaff SQL Migration (Nursing)	ongoing support of nursing automated staffing
HLH448779	Nur	14	06071	1	D	19,920.00	Central Supply Work Center	replacement shelving
HLH448779	Nur	15	06071	5	D	22,115.00	Lifts (patient)	2004-2005 Approved and not funded
HLH449199	Med	16	06071	1	D	7,710.00	Podiatry Chair	2004-2005 Approved and not funded
HLH448779	Nur	17	06071	10	D	54,047.00	Stretcher/Stretcher Chairs	2004-2005 Approved and not funded
HLH449199	Med	18	06071	1	D	9,865.00	Lightwriter Communication Device	2004-2005 Approved and not funded
HLH449199	Med	19	06071	1	D	9,174.00	Wheelchairs (treated as capital due to amo	2004-2005 Approved and not funded

TOTAL

1,781,309.00

L = Meets Bond Lease Criteria
D = Direct Purchase

975,000.00
806,309.00

City and County of San Francisco



**Gavin Newsom
Mayor**

Department of Public Health

**Laguna Honda Hospital &
Rehabilitation Center**

**John Kanaley
Executive Administrator**

TO: Commissioner John I. Umekubo, M.D., Chairperson
Commission James M. Illig

FROM: John T. Kanaley
Executive Administrator

DATE: January 21, 2005

RE: Mission and Vision Statements

Last month as part of my Executive Administrator's Report, I discussed the Mission and Vision of Laguna Honda Hospital.

Per your request, I present them to you today and ask for your action. I have attached a copy of both the Mission and Vision statements for your review.

LAGUNA HONDA HOSPITAL

MISSION

As part of the Department of Public Health safety net, the mission of Laguna Honda Hospital is to provide high-quality, culturally competent rehabilitation and skilled nursing services to the diverse population of San Francisco.

VISION

Laguna Honda Hospital will be a center of excellence in providing a continuum of care that integrates residents in the least restrictive setting, thereby supporting their highest level of independence.